

Group Trip Guide



Pre-Visit Preparation

Two Weeks in Advance

- Make sure your invoice has been paid in full to avoid cancelation.
- Make arrangements for your lunch. Boxed lunches are available for advance purchase through C'mon's Garden Café or groups may bring bagged lunches.
- Order goody bags.
- Confirm bus reservations or car plans and make sure the drivers have directions to the Museum.

72 Hours in Advance

- Make any changes to your head count by calling 239-260-1600 or emailing education@cmon.org.
- Re-read your confirmation email and review your group's schedule for the day.
- Arrange small groupings of about 6 children to 1 chaperone.
- Prepare Chaperone Guides to distribute the day of your trip.

Please Remember

- C'mon is open to the public and your group will be interacting with other children during their exhibit explorations.
- C'mon has a garden full of pollen and insects and a café with wheat, dairy and nut products. Please discuss allergies with chaperones and be sure that each child with allergies is adequately prepared for the day.
- Groups who are found repeatedly not upholding C'mon's behavior expectations or found causing damage to the Museum's exhibits or facilities will be asked to leave and may result in an early end to the trip for the entire group.

Trip Day

- Provide each child with a nametag listing their first name and the group's name.
- Provide a Chaperone Guide to each of your chaperones, listing their schedule and children's names.
- Have your bus drive to the School Entrance on the east side of the building. If you are driving cars, please have all trip participants meet at the School Entrance.
- You will be met by a C'mon team member. They will give a brief orientation to your group and explain the Museum behavior expectations. If you are arriving by bus, please keep the children seated on the bus until your team member arrives.
- Have your final head count ready for the team member.
- The team member will introduce you to your Museum Guide and Educator.
- After orientation, your Museum Guide or Educator will lead your group into the Museum to begin your scheduled activities.
- Please bring your lunches in coolers or baskets, clearly labeled with your group's name. Lunches should be brought off the bus or cars and stored in the location designated by your team member.
- Lunch and restroom breaks have been built into your schedule.